

CHANDIDAS MAHAVIDYALAYA

ESTABLISHED-1972

A GOVERNMENT AIDED DEGREE COLLEGE

AFFILIATED TO THE UNIVERSITY OF BURDWAN

NAAC ACCREDITED IN 2011 & 2016



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CONTINUOUS INTERNAL EVALUATION POLICY

2019-2020

The IQAC has framed a centralized policy for the conduction of internal evaluation on a continuous basis for the year 2019-20. The policy will provide a clear guideline about the dates and modes of Internal Evaluation that has to be adopted by the all the academic departments for the academic year 2019-20.

OBJECTIVE

This policy is aimed to evaluate the students continuously throughout the academic session so that their performance can be assessed and improved by reviewing the teaching learning methodologies.

CONTINUOUS INTERNAL EVALUATION POLICY

1. All the academic departments must follow the CIE dates as mentioned in the academic calendar.

2. The modes of CIE approved for the current academic year are as follows-

- Class Test
- Viva
- Group Discussion
- Student Seminar
- Assignment
- Project Work
- Quiz

3. In addition to the above-mentioned CIE, the Science and Geography departments should arrange field trips and project work as per requirement of their curriculum.
4. All the academic departments should prepare a departmental activity calendar for depicting the mode and planning of CIE for approval from the Head of the Institution. The departments must share their academic planning to the students at the beginning of the session.
5. A notice has to be circulated among the students at least 7 days before the commencement of a CIE process.
6. All the academic departments must submit a report of CIE within 7 days of completion of CIE to the Internal Evaluation Cell.
7. All the academic departments should preserve the question papers and mark sheet for each of the CIE and provide the same to the Internal Evaluation Committee, whenever asked for.